

CHAPTER 8. ALTERNATE ACQUISITION ACTIVITY

8-1. INTRODUCTION

The use of an alternate acquisition may be used when appropriate, e.g. the Department of Veteran's Affairs. The authority to use an alternate acquisition activity resides with USAMMA. The proper instrument to use in this case is a DD Form 448 (*Military Interdepartmental Purchase Request*) [MIPR]).

8-2. OVERVIEW OF THE MIPR PROCESS

The MIPR is used to procure items that can not be purchased through the local Purchasing and Contracting agency or the DLA supply system. In most cases, the suggested source has a contract in place and delivery orders will be awarded against the main contract. The MIPR will be posted to the MEDCASE Requirements and Execution (MRE) system as a Letter of Authority (LOA).

8-3. MIPR REQUESTS

A request for a MIPR for an approved (1A) requirement may be submitted to USAMMA at any time provided there are sufficient funds available in the activity's station account. MIPR requests must contain, as a minimum, the following information:

- a. Source of Supply with complete mailing address, FAX number, POC, and phone number.
- b. All procurement information required for the purchase must be submitted to USAMMA in the MIPR package.

8-4. TYPES OF MIPRS

The MIPR type will be determined by how the source of supply accepts the MEDCASE funds. All MEDCASE MIPRs must be accepted in block 6 of the DD Form 448-2 (*Acceptance of MIPR*) as either a, b, or c. The following is a list of the funds:

- a. Block a, (Category I). All Items will be provided through Reimbursement. All reimbursable MIPRs are considered as an obligation of MEDCASE funds when the acceptance form is received at USAMMA. (See DD Form 448-2).
- b. Block b, (Category II). All Items will be procured by the Direct Citation of Funds. All MIPRs accepted by the source of supply as a direct cite MIPR will be considered as a commitment of MEDCASE funds. When the delivery order is awarded and received at USAMMA the information will be posted to the MRE system as an obligation. (See DD Form 448-2).
- c. Block c, Items will be provided by both Category I and Category II as Indicated below. MEDCASE funds can be accepted as both direct cite and reimbursable. When this happens, each of the dollar amounts is posted accordingly in the MRE. (See DD Form 448-2).